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			Revision:
	How to Enter Price in Bid Response for Material Item		

## Transaction Overview

### What

To enter price in bid response for material item.

### When

Perform this to enter price in bid response for material item in SUS portal.

### Menu Path


<https://supplier-selfservice.petronas.com.my/>

### Roles

Vendor

### Helpful Hints

R	Required field entry
O	Optional field entry
C	Conditional field entry

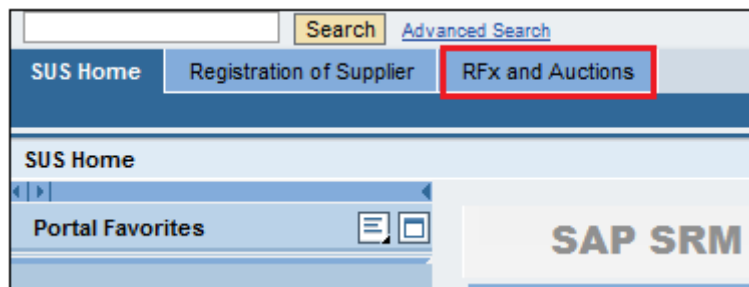
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### **HOW TO ENTER PRICE IN BID RESPONSE FOR MATERIAL ITEM**

1. Go to <https://supplier-selfservice.petronas.com.my/irj/portal> to login to SUS portal. Please tick the term of use and enter your User ID and Password and click Log on.

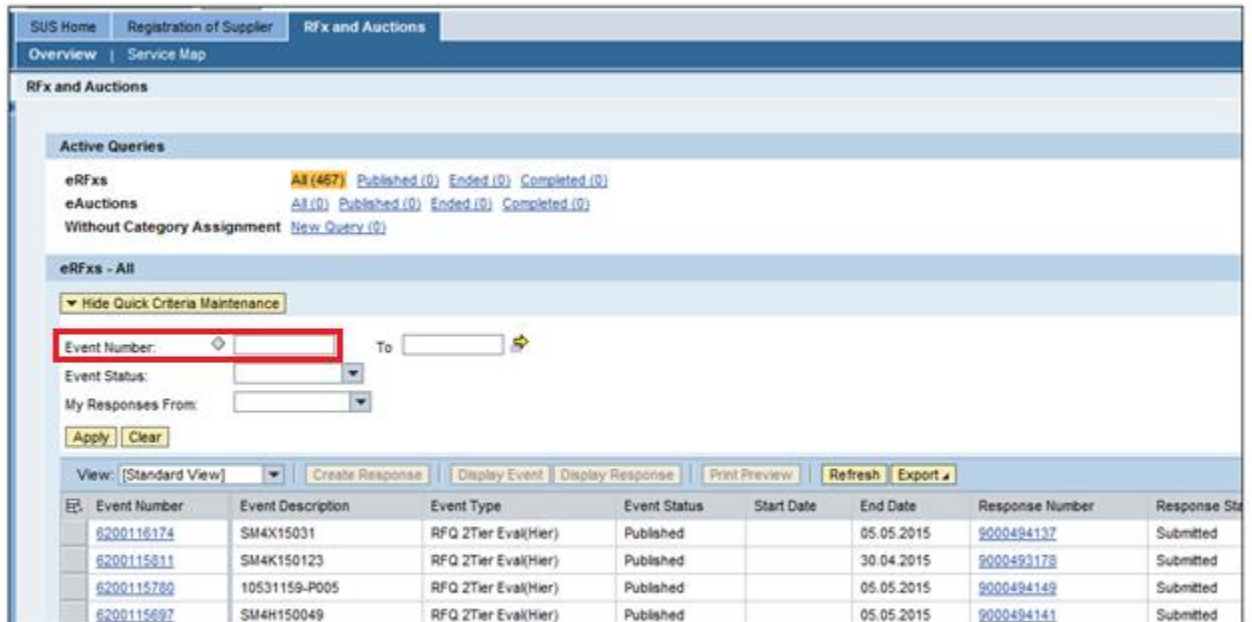


2. At SUS Portal Home page, click the 'RFx and Auctions' tab.



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- Under the RfX and Auctions tab, enter RfX number at Event Number field in order to view the RfX.



**Active Queries**

eRFxs [All \(457\)](#) [Published \(0\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

eAuctions [All \(0\)](#) [Published \(0\)](#) [Ended \(0\)](#) [Completed \(0\)](#)

Without Category Assignment [New Query \(0\)](#)

**eRFxs - All**

▼ Hide Quick Criteria Maintenance

Event Number:  To

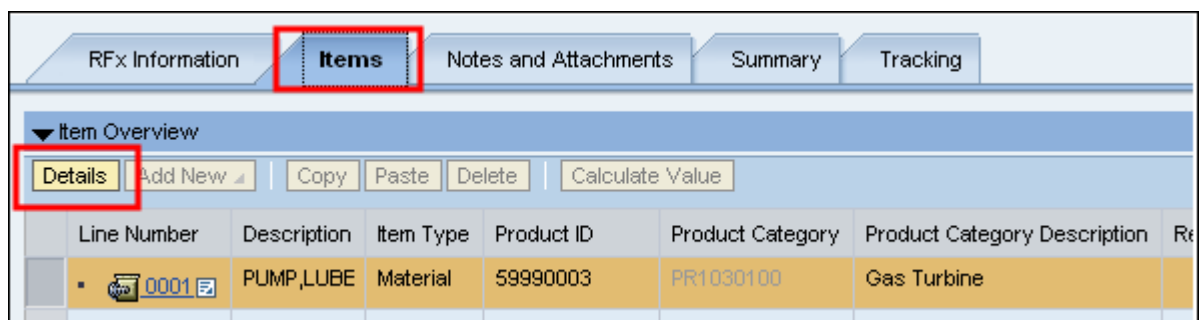
Event Status:

My Responses From:

View: [Standard View]

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status
6200116174	SM4X15031	RFQ 2Tier Eval(Hier)	Published		05.05.2015	<a href="#">9000494137</a>	Submitted
6200115811	SM4K150123	RFQ 2Tier Eval(Hier)	Published		30.04.2015	<a href="#">9000493178</a>	Submitted
6200115780	10531159-P005	RFQ 2Tier Eval(Hier)	Published		05.05.2015	<a href="#">9000494149</a>	Submitted
6200115697	SM4H150049	RFQ 2Tier Eval(Hier)	Published		05.05.2015	<a href="#">9000494141</a>	Submitted


- Go to your Response document. Click 'Item' tab and click 'DETAILS' button.



RFx Information **Items** Notes and Attachments Summary Tracking

▼ Item Overview

Line Number	Description	Item Type	Product ID	Product Category	Product Category Description	Response Status
0001	PUMP,LUBE	Material	59990003	PR1030100	Gas Turbine	

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5. Scroll to the bottom you will able to see below screen. Put in your price and delivery days under “Item Data” tab.

*\*For your information, delivery days mean if you are the winner, after PO issued within how many days you need to deliver the goods.*

Details for item 0001.AA ELECTRICAL BULK MATERIAL

Item Data Questions Notes and Attachments

▼ Basic Data

Identification

Configurable Item Number: \* 0001.AA

Control Key: Service functional

Item Type: Service

Product Category: SE1010800 Gen Electrol Service

Product ID: SE1010800

Description: ELECTRICAL BULK MATERIAL

Item Variant: PR Service Line-Alternatives not allowed

Supplier Product Number:

Service Breakdown: To service and rectify capacitor bank

Net value: 0.00

Currency, Values and Pricing

Currency: Malaysian Ringgit

Required Quantity: 1 AU

Submitted Quantity: 1 AU

Price exclusive GST: 0.00 MYR Per: 1 AU

Service and Delivery

Delivery Date: From 03.04.2016 - 31.12.9999

Delivery Days (Calendar): 000

Status and Statistics

GST Taxable: