ADMINISTRATIVE GUIDE

FOR THE 28th ANNUAL GENERAL MEETING (28th AGM) OF PETRONAS CHEMICALS GROUP BERHAD (THE COMPANY)

HYBRID 28TH AGM

Date	:	**Wednesday, 22 April 2026**
Time	:	**10.00 a.m.**
Meeting Venue	:	**Exhibition Hall 1, Ground Floor Kuala Lumpur Convention Centre, Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia**
Online Platform	:	***https://investor.boardroomlimited.com* with Remote Participation and Electronic Voting Facilities provided by Boardroom Share Registrars Sdn. Bhd. ("Boardroom")**

The 28th AGM of the Company will be conducted on a hybrid mode in accordance with paragraph 8.27A of the Main Market Listing Requirements ("MMLR") of Bursa Malaysia Securities Berhad ("Bursa Malaysia") and in line with Principle C of the Malaysian Code on Corporate Governance ("MCCG") whereby listed issuers are encouraged to leverage technology in conducting general meetings to facilitate greater shareholders' participation and enhance the proceedings of general meetings.

Shareholders shall have the option to attend the 28th AGM to exercise his/her right to attend, participate and vote at the meeting either:

(a) Physically in person at the Meeting Venue ("Physical Attendance"); or
(b) Virtually through live streaming and online remote voting via the Remote Participation and Electronic Voting ("RPEV") facilities at *https://investor.boardroomlimited.com* ("Virtual Attendance").

The Meeting Venue is in Malaysia where the Chairman of the meeting will be physically present in accordance with Section 327(2) of the Companies Act 2016.

ENTITLEMENT TO PARTICIPATE AND VOTE

For the purpose of determining a member who shall be entitled to attend and vote at the 28th AGM, the Company will be requesting the Record of Depositors as at 15 April 2026 from Bursa Malaysia Depository Sdn Bhd in accordance with Section 34(1) of the Securities Industry (Central Depositories) Act 1991. Only depositors whose name appears on the Record of Depositors as at 15 April 2026 shall be entitled to attend, participate, speak and vote at the meeting or appoint proxy(ies) to attend, participate, speak and vote on his/her stead.

If you wish to participate at the 28th AGM, you must not submit any Proxy Form. Otherwise, you will not be permitted to attend the meeting alongside with proxy/proxies appointed by your goodself.

REGISTRATION

Physical Attendance

(a) All Member(s), proxy(ies), corporate representative(s) or attorney(s) who wish to attend and participate at the 28th AGM physically are required to register for the meeting at the Meeting Venue.
(b) Registration will start at **8:00 a.m. on Wednesday, 22 April 2026** at the Meeting Venue and will close upon the announcement by the Chairman of the meeting.
(c) Please produce your original MyKad/Identification Card or Passport (for foreigners) during registration. Only original MyKad/Identification Card or Passport will be accepted for the purpose of identity verification. Please ensure that you collect your MyKad/Identification Card or passport thereafter.
(d) No person will be allowed to register on behalf of another person, even with the original MyKad/Identification Card or Passport of that other person.
(e) Upon verification and registration:
    - your attendance will be recorded, and an identification wristband will be provided at the registration counter. No person will be allowed to enter the Meeting Venue without the wristband. There will be no replacement of the wristband in the event of loss or misplacement;
    - a special QR code will be generated for shareholders to scan and access to the e-polling system using own smartphone/tablet; and
    - if you are attending the AGM as a shareholder as well as a proxy, you will be registered once and will only be given one identification wristband.
(f) The registration counters will handle verification of shareholdings and registration to attend the 28th AGM only. Kindly vacate the area once registration is completed.
(g) Help desk support is available for any other enquiries/assistance/revocation of proxy's appointment.

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Virtual Attendance

(a) All Member(s), proxy(ies), corporate representative(s) or attorney(s) who wish to attend and participate at the 28th AGM virtually are required to login to the Boardroom Smart Investor Portal ("BSIP") at https://investor.boardroomlimited.com to register for virtual participation at the 28th AGM.

(b) Kindly refer to the following steps to register for virtual attendance:

PROCEDURES	ACTIONS
Before the day of the AGM	
Step (1) First-Time Registration with BSIP for **Individual and Corporate Shareholder** *If you have already signed up with BSIP, you are not required to register again. You may proceed to Step (2) - Submit Request for Remote Participation*	a) Access the website https://investor.boardroomlimited.com b) Click **'Register'** to sign up as a user c) Select 'Account Type' to 'Sign Up As Shareholder' or **'Sign Up As Corporate Holder'** d) Complete registration and upload compulsory documents such as softcopy of MyKad (front and back) or passport and authorisation letter (template available on the BSIP) for Corporate Shareholder e) Enter a valid mobile number and email address f) You will receive an email from BSIP for email address verification. Click 'Verify Email Address' in the email received to continue with the registration g) Once your email address is verified, you will be re-directed to BSIP for verification of mobile number. Click 'Request OTP Code' and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click 'Enter' to complete the process h) Once your mobile number is verified, registration of your new BSIP account will be pending for final verification. Your registration will be verified and approved within one business day and an email notification will be provided
Step (2) Submit request for remote participation and submission of proxy form *You must be a registered BSIP user. Otherwise, please refer to Step (1)*	The RPEV facilities will open for registration from Thursday, 19 March 2026 until such time before the voting session ends at the 28th AGM on Wednesday, 22 April 2026 **("Registration Deadline")**. The instrument appointing a proxy must be received latest by Monday, 20 April 2026 at 10.00 a.m. **("Proxy Lodgement Deadline")** **For Individual and Corporate Shareholders** a) Login to https://investor.boardroomlimited.com b) Click 'Meeting Event(s)' and select the list of companies – **'PETRONAS CHEMICALS GROUP BERHAD 28th ANNUAL GENERAL MEETING'** and click **'Enter'** c) To attend the AGM remotely • Click **'Register for RPEV'** • Read and accept the General Terms and Conditions and enter your CDS account no. to submit your request d) To appoint proxy • Click **'Submit eProxy Form'** • For Corporate Shareholder, select the company you would like to represent (if more than one) • Read and accept the General Terms and Conditions and enter your CDS account no. Thereafter, insert your proxy details and voting instructions. If you wish your proxy(ies) to act upon his/her discretion, please indicate 'Discretionary' **For Authorised Nominees and Exempt Authorised Nominees** a) Login to https://investor.boardroomlimited.com b) Click 'Meeting Event(s)' and select the list of companies – **'PETRONAS CHEMICALS GROUP BERHAD 28TH ANNUAL GENERAL MEETING'** and click 'Enter'. c) Click **'Submit eProxy Form'**. d) Select the company you would like to represent (if more than one). e) Proceed to download the file format for **'Submission of Proxy Form'**. f) Prepare the file for appointment of proxy(ies) by inserting the required data. g) Proceed to upload the duly completed Proxy Appointment file. h) Review and confirm your proxy(ies) appointment(s) and click **'Submit'**. i) Download or print the eProxy form as acknowledgement. For Corporate Shareholders, Authorised Nominees/ Exempt Authorised Nominees and Attorneys, you may also write to bsr.proxy@boardroomlimited.com and provide name of the shareholder, CDS account no. and the Certificate of Appointment of Corporate Representative or Proxy Form (as the case may be). A copy of MyKad or passport and a valid email address are required.
Step (3) *Verification and email notification*	For Individual Shareholders, Corporate Shareholders, Authorised Nominees/Exempt Authorised Nominees and Attorneys a) An email notification will be sent by Boardroom to notify that your request for remote participation has been received for system verification. b) Upon verification against the Record of Depositors as at 15 April 2026, you will receive an email from Boardroom notifying you either your request for remote participation at the 28th AGM has been approved or rejected.

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PROCEDURES	ACTIONS
On the day of the AGM	
Login	a) Login to https://investor.boardroomlimited.com with your registered email address and password. b) Meeting platform will be made available at any time from 9.00 a.m. i.e. one hour before the commencement of the 28th AGM at 10.00 a.m. on Wednesday, 22 April 2026. c) Click into 'Meeting Event(s)' and go to **'PETRONAS CHEMICALS GROUP BERHAD 28TH ANNUAL GENERAL MEETING'** and then click **'Join Live Meeting'** to join the proceedings of the 28th AGM remotely.
Participate	a) Please follow the user guides in BSIP to view the live webcast, submit questions and vote. b) To view the live webcast, select the broadcast icon c) To ask a question during the 28th AGM, select the messaging icon d) Type your question in the chat box and click the send button to submit.
Online Voting	a) Once voting has commenced, the polling icon will appear with the resolutions and voting choices until such time that the Chairman declares an end to the voting session. b) To vote, select your voting preference from the options provided. A confirmation message will appear to indicate that your vote has been received. c) To change your vote, re-select your voting preference. d) If you wish to cancel your vote, please press 'Cancel'.
End	Upon declaration by the Chairman of the closure of the 28th AGM, the live webcast will end.

APPOINTMENT OR REVOCATION OF PROXY OR ATTORNEY

Appointment of Proxy or Attorney

The proxy form(s) and/or documents relating to the appointment of a proxy or attorney shall be deposited or submitted in the following manner not less than 48 hours before the time appointed for holding the AGM or adjourned general meeting in accordance with the Company's Constitution:

(a) In hardcopy form
Boardroom Share Registrars Sdn. Bhd.
11th Floor, Menara Symphony
No. 5, Jalan Prof. Khoo Kay Kim
Seksyen 13, 46200 Petaling Jaya
Selangor Darul Ehsan

OR

(b) By electronic means
Members who wish to submit their Proxy Form electronically via BSIP at https://investor.boardroomlimited.com or via email to bsr.proxy@boardroomlimited.com.

Kindly refer to the Procedures for electronic lodgement of Proxy Form under item 3(ii)(b)(Step 2) above for submission via BSIP.

Please ensure ALL the particulars as required in the Proxy Form are completed, signed and dated accordingly.

Revocation of Proxy or Attorney

If a shareholder has submitted his/her proxy form prior to the 28th AGM and subsequently decides to appoint another person or wishes to participate in the 28th AGM by himself/herself, please revoke the appointment of proxy/proxies at least 48 hours before the 28th AGM. Please find below the step for revocation on eProxy form or physical proxy form:

eProxy Form	Physical Proxy Form
• Go to **"Meeting Event"** and select **"PETRONAS CHEMICALS GROUP BERHAD 28th ANNUAL GENERAL MEETING"** from the list of companies and click **"Enter"**. • Go to **"PROXY"** and click on **"Submit Another eProxy Form"**. • Go to **"Submitted eProxy Form List"** and click **"View"** for the eProxy form. • Click **"Cancel/Revoke"** at the bottom of the eProxy form. • Click **"Proceed"** to confirm.	• Please write in to bsr.proxy@boardroomlimited.com to revoke the appointment of proxy/proxies.

Upon revocation, proxy/proxies appointed earlier will not be allowed to participate at the 28th AGM. In such event, shareholders should advise their proxy/proxies accordingly.

CORPORATE REPRESENTATIVE

For a corporate shareholder who has appointed a representative, please deposit the **ORIGINAL** Certificate of Appointment at the Poll Administrator's office, Boardroom Share Registrars Sdn. Bhd. at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia at any time before the time appointed for holding the 28th AGM or to the registration staff on the day of the AGM.

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POLL VOTING

(i) The voting at the 28th AGM will be conducted on a poll pursuant to Paragraph 8.29A(1) of the MMLR of Bursa Malaysia. The Company has appointed Boardroom as the Poll Administrator to conduct the poll by way of electronic voting (e-Voting). An Independent Scrutineer will be appointed to verify the poll results.
(ii) The e-Voting session will commence from the start of the meeting at 10.00 a.m. on Wednesday, 22 April 2026 until such time when the Chairman announces the end of the voting session. For Physical Attendance, please vote using your smartphone/tablet with the special QR code, which will be generated during registration. As such, all shareholders and proxies attending the 28th AGM are advised to bring their own personal devices in order to vote.
(iii) For Virtual Attendance, please refer to voting procedures on page 180 of this Integrated Report.
(iv) The resolutions proposed at the 28th AGM and the results of the voting will be announced at the 28th AGM and subsequently via an announcement made by the Company through Bursa Malaysia at *www.bursamalaysia.com*.

SUBMISSION OF QUESTIONS FOR THE 28TH AGM

Prior to the AGM

Members and proxies may submit questions before the 28th AGM to the Chairman or the Board of Directors via BSIP at *https://investor.boardroomlimited.com* using the same user ID and password provided by Boardroom **no later than Monday, 20 April 2026 at 10:00 a.m**. To submit your questions, please Click **"Submit Question"** after selecting **"PETRONAS CHEMICALS GROUP BERHAD 28th ANNUAL GENERAL MEETING"** from **"Meeting Event"**.

Alternatively, you may also send your questions for the 28th AGM to Investor Relations at *petronaschemicals_ir@petronas.com*

During the AGM

Physical Attendance	Virtual Attendance
• Members and proxies will be able to ask questions in person at the Meeting Venue.	• During the 28th AGM live streaming, Members may also pose questions via real time submission of typed texts by selecting messaging during live. The Messaging window facility will be opened concurrently with the Meeting Platform at 9.00 a.m. on Wednesday, 22 April 2026 (i.e. one hour before the 28th AGM). The Chairman or the Board of Directors will endeavour to address all questions received in relation to the AGM.

INTEGRATED REPORT

(i) The Integrated Report together with the Financial Report and Sustainability Report are available on the Company's corporate website at *https://www.petronas.com/pcg* and Bursa Malaysia's website at *www.bursamalaysia.com* under Company's Announcements.
(ii) You may request for a printed copy of the Integrated Report at *https://investor.boardroomlimited.com* by selecting "Request for Annual Report" under the "Investor Services".
(iii) Kindly consider the environment before you decide to request for the printed copy of the Integrated Report. The environmental concerns like global warming, deforestation, climate change and many more affect every human, animal and nation on this planet.
(iv) Please note that no printed copy of the Integrated Report will be provided at the Meeting Venue.

ENQUIRY

For enquiries and administrative details relating to the 28th AGM, please contact Boardroom during office hours from Monday to Friday 8.30 a.m. to 5.30 p.m., details as follows:
Tel No. : +603 – 7890 4700
Fax No. : +603 – 7890 4670
Email : bsr.helpdesk@boardroomlimited.com

OTHER INFORMATION

(i) Parking is available at Kuala Lumpur Convention Centre (basement parking) based on first-come, first-served basis.
(ii) No recording or photography of the 28th AGM proceedings is allowed without the prior written permission of the Company.
(iii) Upon registration, with the food redemption coupon, please proceed to collect your refreshment in the refreshment hall at Exhibition Hall 1, Ground Floor, Kuala Lumpur Convention Centre.

PERSONAL DATA POLICY

By registering for the meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data by the Company (or its agents) for the following purposes:
(i) for registration;
(ii) communicating with shareholders and proxy holders who participate at the AGM for redemption of door gift;
(iii) responding to shareholders' and proxy holders' enquiries;
(iv) for internal record keeping;
(v) sending promotional materials, advertisement for marketing purposes;
(vi) publication of your personal information in any minutes, website, newsletter, brochure or any other materials which may be published internally or externally;
(vii) for processing and administration by the Company (or its agents); and
(viii) complying with any laws, listing rules, regulations and/or guidelines.

The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.