

# ADMINISTRATIVE GUIDE FOR THE COURT-CONVENED MEETING (CCM) OF PETRONAS GAS BERHAD (THE COMPANY)

Date	: Thursday, 12 February 2026
Time	: 10.00 a.m.
Venue	: Meeting Rooms 408 - 409, Level 4, Kuala Lumpur Convention Centre, Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia

## 1. VIRTUAL COURT-CONVENED MEETING

By the Order of the High Court of Malaya, a Court-Convened Meeting of shareholders of PETRONAS Gas Berhad be conducted on a **virtual basis through live streaming and online remote voting** via Remote Participation and Electronic Voting (RPEV) facilities which are available on Boardroom Share Registrars Sdn. Bhd. (Boardroom) website at <https://investor.boardroomlimited.com>.

The Broadcast Venue of the CCM is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the Meeting to be present at the main venue of the meeting. No shareholders/proxy(ies) from the public will be physically present at the Broadcast Venue on the day of the meeting.

Shareholders are to attend, participate, speak (including pose questions to the Board via real time submission of typed texts) and vote (collectively referred as "participate") remotely at this CCM via the RPEV facilities provided by Boardroom via Boardroom Smart Investor Portal (BSIP) at <https://investor.boardroomlimited.com>. You may also consider appointing the Chairman of the Meeting as your proxy to attend and vote on your behalf at the CCM.

## 2. REMOTE PARTICIPATION AND VOTING

The RPEV facilities are available on BSIP at <https://investor.boardroomlimited.com>.

Shareholders and proxies are advised to login to BSIP for the following services:

- (i) Register to participate at the virtual CCM
- (ii) Submit Proxy Form electronically
- (iii) Submit questions prior to the virtual CCM

Your login to BSIP on the day of the CCM will indicate your presence at the virtual meeting.

Kindly refer to Procedures for RPEV as set out below for the requirements and procedures.

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## **PROCEDURES TO REMOTE PARTICIPATION AND VOTING VIA RPEV FACILITIES**

Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the CCM using the RPEV facilities:

<b>PROCEDURES</b>		<b>ACTIONS</b>
<b>Before the day of the CCM</b>		
Step (1)	Register online with BSIP for Individual and Corporate Shareholder	<p>(Note : For first time registration only. If you have already signed up with BSIP, you are not required to register again. You may proceed to Step (2) - Submit Request for Remote Participation.)</p> <ol style="list-style-type: none"><li>Access the website <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a></li><li>Click '<b>Register</b>' to sign up as a user</li><li>Select 'Account Type' to '<b>Sign Up As Shareholder</b>' or '<b>Sign Up As Corporate Holder</b>'</li><li>Complete registration and upload compulsory documents such as softcopy of MyKad (front and back) or passport and authorisation letter (template available on the BSIP) for Corporate Shareholder</li><li>Enter a valid mobile number and email address</li><li>You will receive an email from BSIP for email address verification. Click 'Verify Email Address' in the email received to continue with the registration</li><li>Once your email address is verified, you will be re-directed to BSIP for verification of mobile number. Click 'Request OTP Code' and an OTP code will be sent to the registered mobile number. You will need to enter the OTP Code and click 'Enter' to complete the process</li><li>Once your mobile number is verified, registration of your new BSIP account will be pending for final verification. Your registration will be verified and approved within one (1) business day and an email notification will be provided</li></ol>
Step (2)	Submit request for remote participation	<p>(Note : You must be a registered BSIP user. Otherwise, please refer to Step (1).)</p> <p>The registration for RPEV facilities will open on 14 January 2026 until such time before the voting session ends at the CCM on Thursday, 12 February 2026 (Registration Deadline).</p> <p>The instrument appointing a proxy must be received latest by Tuesday, 10 February 2026 at 10:00 a.m. (Proxy Lodgement Deadline).</p> <p><b>For Individual and Corporate Shareholders</b></p> <ol style="list-style-type: none"><li>Login to <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a></li><li>Click 'Meeting Event(s)' and select the list of companies – '<b>PETRONAS GAS BERHAD COURT-CONVENED MEETING</b>' and click 'Enter'</li><li>To attend the virtual CCM remotely<ul style="list-style-type: none"><li>Click '<b>Register for RPEV</b>'</li><li>Read and accept the General Terms and Conditions and enter your CDS account no. to submit your request</li></ul></li><li>To appoint proxy<ul style="list-style-type: none"><li>Click '<b>Submit eProxy Form</b>'</li><li>For Corporate Shareholder, select the company you would like to represent (if more than one)</li><li>Read and accept the General Terms and Conditions and enter your CDS account no. Thereafter, insert your proxy details and voting instructions. If you wish your proxy(ies) to act upon his/her discretion, please indicate 'Discretionary'</li></ul></li></ol>

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PROCEDURES		ACTIONS
<b>Before the day of the CCM</b>		
Step (2)	Submit request for remote participation (Continued)	<p><b>For Authorised Nominees and Exempt Authorised Nominees</b></p> <p>a) Login to <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a>  b) Click 'Meeting Event(s)' and select the list of companies – '<b>PETRONAS GAS BERHAD COURT-CONVENED MEETING</b>' and click '<b>Enter</b>'  c) Click '<b>Submit eProxy Form</b>'  d) Select the company you would like to represent (if more than one)  e) Proceed to download the file format for '<b>Submission of Proxy Form</b>'  f) Prepare the file for appointment of proxy(ies) by inserting the required data  g) Proceed to upload the duly completed Proxy Appointment file  h) Review and confirm your proxy(ies) appointment(s) and click '<b>Submit</b>'  i) Download or print the eProxy Form as acknowledgement</p> <p>For Corporate Shareholders, Authorised Nominees/ Exempt Authorised Nominees and Attorneys, you may also write to <a href="mailto:Bsr.proxy@boardroomlimited.com">Bsr.proxy@boardroomlimited.com</a> and provide name of the shareholder, CDS account no. and the Certificate of Appointment of Corporate Representative or Proxy Form (as the case may be). A copy of MyKad or passport and a valid email address are required.</p>
Step (3)	Verification and email notification	<p>For Individual Shareholders, Corporate Shareholders, Authorised Nominees/ Exempt Authorised Nominees and Attorneys</p> <p>a) An email notification will be sent by Boardroom to notify that your request for remote participation has been received for system verification  b) Upon verification against the Record of Depositors, you will receive an email from Boardroom on Tuesday, 10 February 2026 either approving or rejecting your request for remote participation</p>
<b>On the day of the CCM</b>		
Step (4)	Login	<p>a) Login to <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> with your registered email address and password  b) Meeting platform will be made available at any time from 9:00 a.m., i.e. one hour before the commencement of the CCM at 10:00 a.m. on 12 February 2026  c) Click into 'Meeting Event(s)' and go to '<b>PETRONAS GAS BERHAD COURT-CONVENED MEETING</b>' and then click '<b>Join Live Meeting</b>' to join the proceedings of the CCM remotely</p>
	Participate	<p>a) Please follow the user guides in BSIP to view the live webcast, submit questions and vote  b) To view the live webcast, select the broadcast icon  c) To ask a question during the CCM, select the messaging icon  Type your question in the chat box and click the send button to submit</p>
	Vote	<p>a) Once voting has commenced, the polling icon will appear with the resolutions and voting choices until such time that the Chairman declares an end to the voting season  b) To vote, select your voting preference from the options provided. A confirmation message will appear to indicate that your vote has been received  c) To change your vote, re-select your voting preference  d) If you wish to cancel your vote, please press 'Cancel'</p>
	End	Upon declaration by the Chairman of the closure of the CCM, the live webcast will end.

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## **Note to Users of the RPEV Facilities:**

- (i) The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- (ii) In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Boardroom Helpdesk at +603 7890 4700 for assistance.

## **3. ENTITLEMENT TO PARTICIPATE AND APPOINTMENT OF PROXY**

Only shareholders whose names appear on the Record of Depositors as at 4 February 2026 shall be eligible to attend, participate, speak and vote at the CCM or appoint a proxy(ies)/corporate representative/attorney to attend, participate, speak and vote on his/her behalf.

A shareholder can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form.

If you wish to participate in the CCM yourself, please do not submit any Proxy Form for the CCM. You will not be allowed to participate in the CCM together with a proxy appointed by you.

Accordingly, Proxy Forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the CCM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **Tuesday, 10 February 2026 at 10:00 a.m.**:

- (i) In hard copy:

In the case of an appointment made in hard copy form, the Proxy Form must be deposited with Boardroom at 11<sup>th</sup> Floor, Menara Symphony, No. 5 Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor; or

- (ii) By electronic means:

If shareholders wish to submit their Proxy Form electronically via BSIP, please refer to Note 2, Step 2(d) above.

## **4. REVOCATION OF PROXY**

If a shareholder has submitted his/her Proxy Form prior to the CCM and subsequently decides to appoint another person or wishes to participate in the CCM by himself/herself, please revoke the appointment of proxy/proxies at least forty-eight (48) hours before the CCM. Please find the below step for revocation on eProxy Form or physical Proxy Form:

### **eProxy Form**

- Click 'Meeting Event(s)' and select the list of companies – '**PETRONAS GAS BERHAD COURT-CONVENED MEETING**' from the list of companies and click '**Enter**'
- Go to '**PROXY**' and click on '**Submit Another eProxy Form**'
- Go to '**Submitted eProxy Form List**' and click '**View**' for the eProxy Form
- Click '**Cancel/Revoke**' at the bottom of the eProxy Form
- Click '**Proceed**' to confirm

### **Physical Proxy Form**

Please write in to [Bsr.proxy@boardroomlimited.com](mailto:Bsr.proxy@boardroomlimited.com) to revoke the appointment of proxy/proxies.

Upon revocation, proxy/proxies appointed earlier will not be allowed to participate at the CCM. In such event, shareholders should advise the proxy/proxies accordingly.

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## 5. CORPORATE MEMBER

Any corporate member who wishes to appoint a representative instead of a proxy to attend the CCM should submit the original certificate of appointment under the seal of the corporation or be affixed with the rubber stamp and executed by at least two authorised officers, of whom one shall be a director or any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated, to the office of Boardroom at any time before the time appointed for holding the CCM.

## 6. SUBMISSION OF QUESTIONS FOR THE CCM

### (i) Prior to the CCM

Shareholders and proxies may submit questions before the CCM to the Chairman or the Board of Directors via BSIP at <https://investor.boardroomlimited.com> [to pose questions and submit electronically or by sending your questions to Investor Relations at [ir.petronasgas@petronas.com](mailto:ir.petronasgas@petronas.com)] **no later than Tuesday, 10 February 2026 at 10:00 a.m.** If you are submitting your questions electronically, click "**Submit Question**" after selecting "**PETRONAS GAS BERHAD COURT-CONVENED MEETING**" from "**Meeting Event**" to submit your questions.

### (ii) During the CCM

If you have any questions for the Chairman or the Board of Directors, you may use the messaging window facility by clicking the messaging icon within the Boardroom Meeting Portal to submit your questions. The messaging window facility will open one (1) hour before the commencement of the CCM which is on Thursday, 12 February 2026 at 10:00 a.m. and will remain open until such time that the Chairman announces the closure of the Questions and Answers (Q&A) session. The Chairman or the Board of Directors will endeavour to address all questions received in relation to the CCM.

## 7. VOTING AT THE CCM

The voting at the CCM will be conducted by way of poll pursuant to Paragraph 8.29A of the Main Market Listing Requirements (MMLR) of Bursa Malaysia Securities Berhad (Bursa Malaysia). The Company has appointed Boardroom to conduct the poll voting electronically (e-voting) via BSIP and Scrutineer Solutions Sdn Bhd as Independent Scrutineers to verify the poll results.

Shareholders can proceed to vote on the resolutions before the end of the voting session which will be announced by the Chairman of the Meeting and submit your votes at any time from the commencement of the CCM at 10.00 a.m. Kindly refer to "**Procedures to Remote Participation and Voting via RPEV Facilities**" provided above for guidance on how to vote remotely via RPEV facility.

## 8. RESULTS OF THE VOTING

The resolutions proposed at the CCM and the results of the voting will be announced at the CCM and subsequently via an announcement made by the Company through Bursa Malaysia at [www.bursamalaysia.com](http://www.bursamalaysia.com).

## 9. EXPLANATORY STATEMENT TO THE SHAREHOLDERS

The Explanatory Statement (including Notice of CCM and Proxy Form) to the Shareholders in relation to the Proposed Internal Reorganisation is available on the Company's corporate website at <https://www.petronas.com/pgb/investor-relations/ir-events> and Bursa Malaysia's website at [www.bursamalaysia.com](http://www.bursamalaysia.com) under Company's announcements.

You may request for a printed copy of the Explanatory Statement (including Notice of CCM and Proxy Form) at <https://investor.boardroomlimited.com> by selecting "**Request for Annual Report/Circular**" under the "**Investor Services**" after logged in to BSIP.

Kindly consider the environment before you decide to request for the printed copy of the Explanatory Statement (including Notice of CCM and Proxy Form). Environmental concerns like global warming, deforestation, climate change and many more affect every human, animal and nation on this planet.

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## **10. NO GIFT(S) OR FOOD**

There will be no distribution of gift(s) or food to shareholders/proxies who participated in the CCM.

## **11. NO RECORDING OR PHOTOGRAPHY**

No recording or photography of the CCM is allowed without prior written permission of the Company.

## **12. ENQUIRY**

If you have any enquiries relating to the Boardroom Meeting Portal or proxy appointment prior to the CCM, please call Boardroom during office hours from Monday to Friday, 8:30 a.m. to 5:30 p.m. (except for public holidays):

### **Boardroom Share Registrars Sdn. Bhd.**

General Line : +603 7890 4700

Fax Number : +603 7890 4670

Email :

[bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com) (meeting enquiry)

[Bsr.proxy@boardroomlimited.com](mailto:Bsr.proxy@boardroomlimited.com) (proxy enquiry)

## **13. PERSONAL DATA PRIVACY NOTICE**

By registering for the RPEV and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the shareholder and his/her proxy(ies) consent to the Company (and/or its agents/service providers) collecting, using and disclosing the personal data therein in accordance with the Personal Data Protection Act 2010 for the purpose of the CCM and any adjournment thereof.